

Community Event Application Form 2020

Event Basics

Event: _____ Run by: _____

Event Date(s): _____ Rain Date(s): _____

Event Start Time: _____ Event End Time: _____

Event Locations: _____ Estimated Attendance: _____

Organization Name: _____

Organization registered as Not for Profit, # _____

Organization Address: _____

City/Town: _____ Postal Code: _____

Website: _____

Organization Contact Person: _____

(For internal office use only)

Organization Contact Phone: _____ Fax: _____

Email: _____

Organization Day of Event Contact Person: _____

Organization Day of Event Contact Cell: _____

Event at a Glance

The event is a (please check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> PARADE/RUN/WALK/BIKE OR AUTO
PROCESSION * please specify | <input type="checkbox"/> SPORTING EVENT |
| <input type="checkbox"/> FESTIVAL | <input type="checkbox"/> BEACH EVENT |
| <input type="checkbox"/> CONCERT | <input type="checkbox"/> WEDDING/RECEPTION/DANCE |
| <input type="checkbox"/> BLOCK/STREET PARTY | <input type="checkbox"/> SHOW/EXHIBITION |
| <input type="checkbox"/> Private (invitation only) | <input type="checkbox"/> OTHER _____ |
| <input type="checkbox"/> Open to the General Public | <input type="checkbox"/> Ticketed - cost: \$ _____ |
| <input type="checkbox"/> Special arrangements/invitations for dignitaries? | <input type="checkbox"/> 19+ |

How many times has this event been hosted in Wasaga Beach? _____

Event been hosted elsewhere, please when/where: _____

Please indicate the various event activities: Note, License & other permits may be required:

- ALCOHOL* Please see AGCO guidelines
- BLEACHERS
- BANNERS/SIGNS
- BEACH ACTIVITY
- VENDORS (NON FOOD/BEVERAGE)*
Please specify _____
- FOOD VENDING/SAMPLING* Please see SMDHU guidelines
- SHUTTLES/SATELLITE PARKING
- LIVE MUSIC/BANDS * Please specify _____
- STAGING* Permit may be required
- TENTS
- ROAD CLOSURE * Please specify _____
- PARKING LOT USE* Please specify _____
- MECHANICAL RIDES/DEVICES
- FUNDRAISING
- OTHER _____

Please include a map of your proposed site location and any relevant details

Town Equipment Requirements

Item (quantity available)	Size	Quantity Required	Rental Fee <i>*For complete fees see Consolidated Rates and Fees Bylaw</i>	Notes	Office use only*
Festival Stage (1)	SL100 - up to 24' x 40'		FP - \$1500/1 st day + \$500/2+days NFP - \$750/1 st day + \$250/2+ days	Variety of configurations, lighting & sound not included	
Risers (3)	8' x 4'			Plywood risers, 1 foot off the ground with ramp	
PA System (1)				Includes 1 microphone and 2 wired speakers	
4' Fencing (50)	4'h x 7'w		FP - \$5/panel/day NFP - \$2.50/panel/day	Steel event fencing	
6' Fencing (50)	6'h x 8'w		FP - \$5/panel/day NFP - \$2.50/panel/day	Steel event fencing	
Large Tent (1)	30' x 60'		FP - \$1000/day + \$300/2+days NFP - \$500.00/day + \$150/2+ days	includes sides and set up	
Event Tent (12)	10' x 10'		FP - \$20/each/day NFP - \$10/each/day	blue pop up tents – no sides	
Tables (15)	6'		FP - \$7/each/day NFP - \$3.50/each/day	Rectangular	
Plastic Chairs (300)			FP - \$1/each/day NFP - \$0.50/each/day	White / Green	
Garbage Cans				Must provide own bags & removal	
Recycling bins				Must provide own bags & removal	
Traffic Barrels				Large, orange & black construction cones	
Barricades				Sawhorse barricades	
Pylons				Small orange pylons	
Street Cleaning			As per Sch. M	To arrange with P.W.	
Parking Lot Cleaning			As per Sch. M	To arrange with P.W.	
Access to Potable water			As per Sch. M	Metered access to Fire Hydrant	
4 yard garbage bin				To arrange with P.W. limited availability	
Beach Raking				To arrange with P.W.	

- NOISE BYLAW EXEMPTION *in accordance with Bylaw #2016-97
- SIGNAGE *up to 7 days in advance, reasonable signage approval Bylaw Department required
- LOTTERY LICENSE * only by pre-licensed groups
- FIREWORKS BYLAW EXEMPTION *in accordance with Bylaw #2007-28

For more information or assistance in completing the form, please contact:

Special Events

30 Lewis St.

Wasaga Beach, ON

L9Z 1A1

705.429.3844 x 2202

events@wasagabeach.com